

SOUTHERN ILLINOIS UNIVERSITY EDWARDSVILLE
STUDENT CHAPTER OF THE
AMERICAN SOCIETY OF CIVIL ENGINEERS
OFFICIAL CONSTITUTION

ARTICLE 1. Name

The name of this Chapter shall be the Southern Illinois University Edwardsville Student Chapter of the American Society of Civil Engineers.

ARTICLE 2. Objective

The objectives of this Chapter shall be to encourage the development of a professional consciousness, to afford an opportunity for civil engineering students to become acquainted and to practice working together effectively, to promote a spirit of congeniality among them, and to provide friendly contact with the engineering professional.

ARTICLE 3. Membership

Active members of this Chapter shall be undergraduate and graduate students enrolled in the university who are interested in civil engineering and who are in good standing as evidenced by the payment of chapter dues. Meetings are open to all students of the university and to alumni or others who may care to attend.

ARTICLE 4. Officers

Section 1. The officers of this Chapter shall be a President, Vice President, Secretary, Corresponding Secretary, Treasurer, Ceremony Director, and Webmaster.

Section 2. The President and Vice President shall be members of the Senior or Junior Class.

Section 3. The officers shall be elected from the nominees chosen by a nomination committee, composed of three active members who shall be appointed by the President. Nominations may also be made by an active member during the meeting at which the elections are held. Officers shall hold office until their

successors are duly elected and qualified. Officers shall be elected by secret written ballot by paid Active Members of the Chapter. For each office, the candidate receiving the highest number of votes during official Chapter Elections shall be declared elected.

ARTICLE 5. Officer Requirements

Officers must maintain a 2.5 Grade Point Average (GPA). These will be checked each semester and officers not maintaining this GPA will be removed from office.

ARTICLE 6. Non-Discrimination

This organization and its programs and activities shall be available to all interested students without regard for race, color, sex, creed, religion, national origin, age, handicap, or other factors covered by law.

BYLAWS

ARTICLE 1. Chapter Meetings

Section 1. The Chapter Officers shall determine an appropriate date to hold official Chapter Elections during the Spring Semester.

Section 2. The regular meetings of the Chapter shall be held in the engineering building with a frequency of at least 4 per semester.

ARTICLE 2. Chapter Dues

Section 1. The semester dues of the Chapter shall be \$10.00 and are due at the beginning of the semester or school year. Dues are payable to the Chapter Treasurer.

ARTICLE 3. Chapter Committees

Section 1. The following shall be standing committees of the Chapter:

- A. Program Committee
- B. Membership Committee
- C. Annual Report Committee
- D. Hospitality Committee
- E. Student Conference Committee
- F. Publicity Committee

ARTICLE 4. Amendments

Amendments to these Bylaws may be proposed by presenting to the Chapter Secretary a petition stating the desired amendment and containing the signature of thirty percent of the Active Members of the Chapter. This petition shall be read at the next regular meeting. The proposed Bylaws Amendment shall be voted on by not less than a majority

of the chapter Active Members and shall receive an affirmative vote of not less than a majority of the Active Members voting to be adopted.

ARTICLE 5. Officer Duties

Section 1. The President shall schedule and preside over all meetings of the Chapter.

Also, the President will book guest speakers for the meetings. The President shall be responsible for coordinating activities with other officers as well as the steel bridge team and concrete canoe team captains. He or she will serve as the main contact for the Kimmel Leadership Center. The President shall appoint the Chairperson and members of all Chapter Committees.

Section 2. The Vice President shall assist the President and shall assume the duties of the President when the latter is in any way unable to discharge the duties of his office. The Vice President shall be responsible for organizing and coordinating the annual golf scramble and all other fundraising activities. He or she will maintain the Chapter bulletin board. The Vice President shall also be an ex-officio member of all Chapter Committees and carry out any other duties assigned by the Chapter President.

Section 3. The Secretary shall keep a record of all transaction of the Chapter and shall, with the assistance of a committee appointed for the purpose, attend to all notifications of meetings. He/she shall also keep a roll of all the members of the Chapter. He/she, with the assistance of a committee appointed for the purpose, shall be responsible for the preparation and submission of the annual (calendar year) report of the Chapter to the ASCE.

Section 4. The Treasurer shall take charge of all funds belonging to the Chapter, shall be responsible for their proper disbursement, and shall render an accurate account at each meeting. The fiscal year of the Chapter shall end on June 30. The Treasurer shall assume leadership responsibilities in the absence of the President and Vice President.

Section 5. The Corresponding Secretary is responsible for coordinating activities with the Kimmel Leadership Center. He or she shall also attend all meetings of the Joint Engineering Student Council and report back to the Chapter with any pertinent information.

Section 6. The Ceremony Director is responsible for arranging the Order of the Engineer Ceremony for all graduating seniors. The Ceremony Director must be a graduating senior.

Section 7. The Webmaster is responsible for maintaining the Chapter website as deemed appropriate by the Chapter executive board. There may be multiple webmasters at any given time if necessary.